

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**March 11, 2024**

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked Tanner Patterson to come forward to take the Oath of Office as a Firefighter/Emergency Medical Technician for the Clearcreek Fire District. Mr. Wade administered the Oath of Office to Mr. Patterson. Mr. Patterson's badge was pinned by his fiancé Skyler Cotrell. The audience and Board congratulated Firefighter/EMT Patterson.

Mr. Wade then asked Dennis Pickett and Louis Laquaglia to come forward to take the Oath of Office as Members of the Zoning Commission. These appointments were made at an earlier meeting. Mr. Wade administered the Oath of Office to Mr. Pickett as a full-time member of the Zoning Commission and Mr. Laquaglia as an alternate member of the Zoning Commission.

Mr. Wade called for Public Comment. No comments were noted.

Mr. Wade read Resolution 5489 – A Resolution to approve the Capital Improvement Community Park, Recreation/Conservation Project Pass-Through Grant Agreement with the Ohio Department of Natural Resources for construction of the Pickleball Courts at Patricia Allyn Park, dispensing with the second reading and declaring an emergency. The reason for the emergency being the need to expedite reimbursement of funds already spent on construction of the courts. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5490 – A Resolution dedicating a portion of Clearcreek Township's share of funds from the American Rescue Plan Act to fund alterations to the pickleball court construction at Patricia Allyn Park and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5491 – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, or destruction of said personal property and dispensing with the second reading. Mr. Clark, Township Administrator, noted this is the normal spring process of removing or selling property no longer used. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5492 – A Resolution approving the countywide 9-1-1 Final Plan for the Emergency Communications Centers of the City of Franklin, the City of Lebanon, and Warren County and dispensing with the second reading. Mr. Clark noted that all jurisdictions in Warren County must approve similar legislation. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so

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moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Agenbroad, Fire Chief, asked the Board to approve an agreement between Clearcreek Township and Duke Energy for non-residential line extension of both electric and gas service to the Station 24 construction project, 735 Gardner Road, at a total cost of \$14,528.67. Mr. Wade asked for a motion to approve the purchase agreement. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Agenbroad asked the Board to approve an agreement between Clearcreek Township and Stryker Corporation for annual preventative maintenance and inspection of our five Lucas CPR devices at a total cost of \$8,165.25. Mr. Wade asked for a motion to approve the purchase. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Agenbroad asked the Board to approve an agreement between Clearcreek Township and Stryker Corporation for annual preventative maintenance and inspection of our 37 AED units for a four-year term at a total cost of \$57,364.80 (\$14,341.20 per year for four years). Mr. Wade asked for a motion to approve the purchase agreement. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Agenbroad asked the Board to direct staff to competitively bid, as prescribed by Ohio Revised Code 505.37(A), the purchase of 53 Self-Contained Breathing Apparatus (SCBA) assemblies. Mr. Agenbroad noted this is a 2024 budgeted item and a substantial purchase. Mr. Wade asked for a motion to advertise this bid. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Jones, Road Superintendent, noted that the new vehicle lift was installed and would facilitate repairs on Township vehicles.

Mr. Clark asked the Board for permission to hold a tire recycling event at the Township sponsored by the Warren County Health Department. Mr. Clark explained how the event would be managed. The Board gave permission to use Township property for the event.

Mr. Clark noted the Springboro Chamber of Commerce was holding its annual Hometown Expo on March 16<sup>th</sup> at Springboro High School.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw so moved to approve the Consent Agenda as presented to the Board:


1 Approval of Records Commission Minutes – February 26, 2024.


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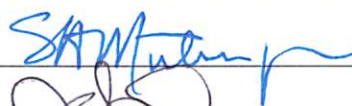
- 2 Approval of Regular Minutes – February 26, 2024, Regular Session.
- 3 Current Bills and Financial Report.
- 4 Approval of the Employment Agreement between Clearcreek Township and HR Coordinator, Mindy Tischler.
- 5 Appoint Clint Morton to the Board of Zoning Appeals as an Alternate Member, term to expire November 30, 2025.
- 6 Accept the Road, Planning and Zoning, Police and Fire monthly reports for February, 2024.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

FISCAL OFFICER 

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